Remimeo
Course Administrators
Course Supervisors
D of T's
Tech Secs

STATS AND PROGRESS BOARD

Each Course has a PROGRESS BOARD and a STAT BOARD. The Progress Bd shows what part of the course he is on. It is divided into vertical columns, one for each course part. The Stat Bd shows his daily stats as he goes along.

When a student first comes on course the Course Admin must immediately put a progress board card on the board for the student and a blank graph for the student on the Stat Board. As a student moves through certain sections of the course the Course Admin must move the card on the Progress Board to the appropriate column. The card contains the name of the student and the date he started the course.

Each student on a course must be represented by a card on the Progress board and a stat sheet on the stat board.

Both are posted in aplhabetical order. The stat board has the stats of the students on graph paper. The names of the students starting with A are on the left and the B's next and so on. On each graph there are two lines. One is for the total points the student made for the day. The other line is broken (dotted) and is for avarage points per hour for the day.

Every night after course the students post their own points on the graph by making a dot in the appropriate two places. One for total points for the day and one for average number of points for the day. The total student points run up the left side of the graph and the average student points per hour run up the right side of the graph. Thus when you are reading the total student points for the day you look at the scale on the left side of the graph and when you are looking at average points per hour you look at the scale on the right side of the graph.

That night or early next morning course admin goes to each graph and makes a line to connect the latest point on the graph to the earlier ones. Thus the students make the points and the Course Admin makes the lines.

Any student who has not posted his graph the night before is reported to the supervisor who warns the student. If the student continually does not post his graph then whatever action necessary should be taken to ensure he does. Graphs are essential to monitoring student production.

When a student finishes the course his graph is taken down and his progress Board Card is taken down. The graph is filed in his student folder with his completed checksheet.

The stable data are that all students on course have a Progress Board Card and that all students on course have a stat graph posted. And they are completely in present time all the time.

This is the responsibility of the Course Administrator.

Flag Dir of Training

for

L. RON HUBBARD
FOUNDER

LRH:JH:tl
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